

## **Balkans Journal of Emerging Trends in Social Sciences – Balkans JETSS**

### **Instructions for manuscripts**

Manuscripts should be in English. Under the paper title, the name(s) of the author(s) should be given. Affiliation should be placed in the footnote together with the exact mail and e-mail address.

*Manuscript format.* A brief abstract of approximately 100 to 150 words and a list of up to six key words should precede the text body of the manuscript. Also, an appropriate number of JEL codes should be provided. This classification system is prepared and published by the *Journal of Economic Literature*, see [www.aeaweb.org/journal/jel\\_class\\_system.html](http://www.aeaweb.org/journal/jel_class_system.html). Manuscripts should be prepared as doc file, Word version 6.0 or higher.

*Manuscript length.* Brief articles and discussions (10 pages or less - 450 words per page) are encouraged, otherwise, papers should present well-focused arguments of approximately 16 pages.

*Style requirements.* Letters, figures and symbols should be clearly denoted. Equations should be typewritten and with the number places in parenthesis at the right margin. References to equations should be in the form “Eq, (2)” or simply (2). For equations that cannot be entered in a single line, use the Equation Editor in MS Word. In equations and in the text italicize symbols that are used to represent variables or parameters, including subscripts and superscripts. Only use characters and symbols that are available in the *Equation Editor*, in the *Symbol font* or in the *Times New Roman*.

*All illustrations (figures, photographs, line drawings, graphs)* should be numbered in series and all legends should be included at the bottom of each illustration. All figures, photographs, line drawings and graphs, should be prepared in electronic form and converted in TIFF or JPG (max quality) file types, in 300 dpi resolution, for superior reproduction. Figures, line drawings and graphs prepared using elements of MS Drawing or MS Graph must be converted in form of pictures and unchangeable. All illustrations should be planned in advance so as to allow reduction to 12.75 cm in column width. Please review all illustrations to ensure that they are readable.

All *tables* should be numbered with consecutive Arabic numbers. They should have descriptive captions at the top of each table and should be mentioned in the text.

*References* should follow the APA Style convention, in alphabetical order at the end of the manuscript. The list of references should be formatted so that the second row in each entry is indented (paragraph indentation, special – choose hanging, by 0.5 cm). Wherever possible, the DOI number should be provided, too, in addition to other reference data.

The APA style citation is applied in the text (according to the instructions that can be downloaded from the link <http://www.apastyle.org/>). Citations in the text should be given in brackets stating the author’s surname, year of publication and, possible, pages, if it is a direct quote).

The authors themselves are responsible for the correctness of the English language in papers.